

HEALTH AND SAFETY POLICY

The Trustees and Management Teams of Y.D.A. are committed to providing activities in a safe environment without risk as far as is reasonably practicable. The overall responsibility for the implementation of this policy rests with the Management Teams.

All youth workers will be made aware of the contents of this policy as part of the induction process and be encouraged to take responsibility for ensuring their own personal health and safety and that of others who may be affected by their actions.

The Trustees and Management Teams will:

- Take out and maintain adequate insurance to cover all possible liabilities.
- Provide equipment that is maintained in safe condition at all times.
- Ensure that risk assessments are carried out on all activities
- Establish emergency procedures to be taken in the event of fire, incidents, accident and illness and ensure details are displayed prominently in all venues.
- A copy of the Health and Safety Policy for each venue should be available
- Keep records in an Accident Book
- Ensure that a First Aid Box is regularly checked and its location known to all youth workers
- Ensure that a qualified first aider is present at all Youth Club and Playscheme meetings and on trips.
- Make Emergency Aid Training available to all youth workers
- Ensure the safe storage, handling and labelling of any hazardous materials.
- Provide relevant information and encourage youth workers to undertake training relating to Health and Safety matters.

This policy was adopted at the Trustees Meeting on:

On behalf of the Trustees and Management:

------(signed)

This Policy will be reviewed annually by the Trustees and Management